



FACILITY:		Please circle <b>ONLY</b> the <b>NO</b> or <b>N/A</b> Indicate Comment Numbers In Last Column and supply comment on provide back.			
UNIT:		CENSUS:			
Inspected by:		YES	NO	N/A	Comment Number
<b>GENERAL ITEMS:</b>					
Current drug reference is available		Yes	No	N/A	
Syringes and needles are disposed of properly		Yes	No	N/A	
Required information is posted or in MAR(s):					
Abbreviation List		Yes	No	N/A	
Chemical Symbols List		Yes	No	N/A	
Poison Control Information		Yes	No	N/A	
Stop Order Policy		Yes	No	N/A	
Metric Apothecary Conversion List		Yes	No	N/A	
Current Pharmacy Policy & Procedure present		Yes	No	N/A	
Multidose vials, including insulin, dated when opened		Yes	No	N/A	
<b>MEDICATION STORAGE AREA:</b>					
Room and/or cabinets locked when not in use		Yes	No	N/A	
Room temperature in acceptable range (59-86 degrees F)		Yes	No	N/A	
Test strips/reagents dated when opened		Yes	No	N/A	
Internals and externals are stored separately		Yes	No	N/A	
No expired medications or medical supplies found		Yes	No	N/A	
Only medications and medical supplies are present		Yes	No	N/A	
<b>MEDICATION CART:</b>					
Locked when not in use or unattended		Yes	No	N/A	
Carts are clean and orderly		Yes	No	N/A	
Medications are in date		Yes	No	N/A	
Medications are labeled properly		Yes	No	N/A	
Pill crusher is clean		Yes	No	N/A	
Drugs are separated by route		Yes	No	N/A	
Juices, applesauce, etc. are covered and dated		Yes	No	N/A	
<b>CONTROLLED DRUGS:</b>					
No discrepancies found in spot check of count		Yes	No	N/A	
Quantity and dates drugs received are recorded		Yes	No	N/A	
Change of shift signature log is complete		Yes	No	N/A	
Storage area/controlled drawer are double locked		Yes	No	N/A	
<b>TREATMENTS:</b>					
Treatment room/cabinets locked when not in use		Yes	No	N/A	
Treatment cart locked when no in use		Yes	No	N/A	
Treatment cart/cabinets clean and orderly		Yes	No	N/A	
No expired treatments found		Yes	No	N/A	
All treatment containers are closed or sealed		Yes	No	N/A	
<b>REFRIGERATOR:</b>					
Temperature is between 36 and 46 degrees F		Yes	No	N/A	
Medications/medical supplies and foods are not mixed		Yes	No	N/A	
No expired medications/medical supplies found		Yes	No	N/A	
Drugs not requiring refrigeration are not present		Yes	No	N/A	
<b>EMERGENCY KIT:</b>					
Emergency Kit on the Unit		Yes	No	N/A	
Contents are posted on outside of each kit		Yes	No	N/A	
Kit is sealed with breakaway lock and is accessible without a key		Yes	No	N/A	
Contents of each kit are in date (including Swing Kit)		Yes	No	N/A	
<b>ORAL BACKUP SUPPLY:</b>					
Oral backup supply is kept in secure locked area		Yes	No	N/A	
No expired medications found in the oral backup box		Yes	No	N/A	
Total Count of APPLICABLE Questions applicable:					
Total Count of "NO"					
Compliance Rate:					%
<b>Compliance Rate is Total of YES Applicable Questions Divided by Total Applicable Questions x 100</b>					

